1	Task Name	Duration	Start	Finish	1st Quarter	2nd Quarter		3rd Quarter 5/0 2/0 9/0 6/0 3/0 0/0 6/0 3/0 0/0 7/0 3/0 0/0 7/0	4th Quarter
t	OUTLINE TIMETABLE	267 days		Tue 04/12/12		/0 0/0 7/0 5/0 2/0 9/0 6/0 2/0 9/0 6/0	3/0 0/0 7/0 4/0 1/0 8/0 4/0 1/0 8/0	5/0 2/0 9/0 6/0 3/0 0/0 6/0 3/0 0/0 7/0 3/0 0/0 7/0 :	4/0 1/1 8/1 5/1 2/1 9/1 5/1 2/1 9/1 6/1
	Stage 1 - Establish Project Plan	5 days	Mon 28/11/11	Fri 02/12/11	V				
	Identify project team	1 day	Mon 28/11/11	Mon 28/11/11	ł				
ĺ	Detail work programme	4 days	Tue 29/11/11	Fri 02/12/11	ι. Έγ				
Ì	Detail timetable/milestones	4 days	Tue 29/11/11	Fri 02/12/11	₿-				
ſ	Detail Resource Plan	4 days	Tue 29/11/11	Fri 02/12/11	ф.				
Ì	Develop Risk Register	4 days	Tue 29/11/11	Fri 02/12/11	Č.				
Ì									
1	Stage 2 - Research/Literature Review	9 days	Mon 28/11/11	Thu 08/12/11	•				
1	Review Merseyside benchmarking information	1 day	Mon 28/11/11	Mon 28/11/11					
1	Identify best practice examples	4 days	Mon 05/12/11	Thu 08/12/11					
1	Establish current baseline of fees & charges	4 days	Mon 05/12/11	Thu 08/12/11					
1									
Ì	Stage 3 - Undertake critical review	60 days	Mon 09/01/12	Fri 30/03/12	•				
Î	Departments assess and review charges against best ptactice p	15 days	Mon 09/01/12	Fri 27/01/12					
Î	Ensure alignment to target setting, budget setting & business p	1 day	Fri 30/03/12	Fri 30/03/12		Ĩ			
1									
3	Stage 4 - Implementation plan	29 days	Wed 22/02/12	Mon 02/04/12					
1	Report Plan to Corporate Governance Committee for Approval	1 day	Wed 22/02/12	Wed 22/02/12					
1	Report to Audit & Risk Management Committee	1 day	Tue 13/03/12	Tue 13/03/12					
	Develop corporate policy and charging framework	1 day	Mon 02/04/12	Mon 02/04/12		1			
2	Publish a directory of charges	1 day	Mon 02/04/12	Mon 02/04/12					
7									
F	Stage 5 - Monitoring and Review	0 days	Mon 02/04/12	Mon 02/04/12		02/04			
5	Annual review of charges	47 days	Fri 28/09/12	Mon 03/12/12					
3	Update Directory	1 day	Tue 04/12/12	Tue 04/12/12					